



ILLINOIS DEPARTMENT HEADQUARTERS
Veterans of Foreign Wars of the United States
Post Bond Application



Dear Comrade Commander:

August 1, 2025

One of the most important communications you will receive during the year concerns the appropriate bonding of your Post Positions. Section 703 of the National Bylaws requires that each Accountable Officer shall be bonded with an Indemnity Company as surety. The Bylaws place the responsibility for adequate bonding upon the Commander of the post. Section 218 of the National Manual requires **THE BOOKS AND RECORDS OF THE ACCOUNTABLE OFFICER BE AUDITED AT LEAST QUARTERLY BY THE TRUSTEES.**

The Department Headquarters carries a Crime Policy for the bonding of Department and Post Accountable Officers. Any unit may decide whether it prefers to take out a policy with another surety company or have its funds protected by the Department Headquarters Policy.

COVERAGES OF THE POLICY REQUIRE:

1. You agree to make/or cause to be made, at least quarterly, an audit of your books and accounts, including complete verification of all securities and bank balances.
**If the above is not complied with, the Insurance Company may refuse to honor the claim of missing funds for which the records cannot be produced. Monthly audits and reconciliation of bank statements may avoid this denial of claim.
2. The Insurance Company may not pay for loss resulting from any unauthorized advances made by an "employee" to any member for delinquent dues and assessments.
3. "Employee" means any duly elected position, or appointed officer as listed in the policy schedule.
4. A Post must submit a proof of loss form within 120 days from the first date of discovery of the loss.

THIS BOND IS ONLY FOR THE YEAR SEPTEMBER 1, 2025, TO AUGUST 31, 2026.

_____, Applies to the Department of Illinois, V.F.W., for a Bond covering
(Post Name and Number)
the Commander and Quartermaster (combined) for the amount of _____ for a fee of _____
(Bond Amount) (Total Cost of Bond)
for the term of September 1st - August 31st.

Fees: Minimum Bond of \$15,000 costs \$50.00
Over \$15,000 costs \$5.00 per \$1,000
Over \$100,000 costs \$3.00 per \$1,000
Maximum Bond through State HQ costs \$3,175

See the Bond Table for further pricing.

If you require a bond over \$1 million, it must be purchased from an outside source, and a copy needs to be provided to State HQ along with a complete Bond Certification Form.



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Payment Options:

1. Make checks out to the Department of Illinois VFW and mail them to State HQ at:
3300 Constitution Dr
Springfield, IL 62711
2. Go to www.vfwil.org to pay online. You must allocate the funds to your "Post # Bond"
3. Submit the form online

VFW Department Use Only

Retain this receipt with your records and turn it over to your successor. Failure to comply may result in a \$10,000 deductible per occurrence.

This certifies the Veteran of Foreign Wars Post No. _____ Commander and Quartermaster are covered on the Illinois VFW Department Headquarters bond with Travelers Insurance, for the period September 1, _____ to August 31, _____, in the amount of _____. Because of having made a payment of _____ annual premium, receipt of which is hereby acknowledged.

Date: _____

Bond Number: _____

Department QM Signature: _____