

VETERANS OF FOREIGN WARS OF THE UNITED STATES

Department of Illinois

POST INSPECTION FORM

POST NO	CHARTERED LOCATION (CITY & STATE)	DISTRICT NO.	DEPARTMENT	INSPECTION DATE
---------	-----------------------------------	--------------	------------	-----------------

Federal

1) Does the post have documentation on file to show that the quarterly Federal Form 941, Employer's Quarterly Federal Tax Return, has been filed?	YES	NO	N/A
2) Does the post maintain a copy of employee(s) W-2 & W-4 on file?	YES	NO	N/A

State

3) Does the post have on file the current Illinois AG990 (IL Charitable Annual Report)? <i>(If not required, enter N/A)</i>	Date Filed		
4) Does the post have documentation on file to show that the monthly State Sales Tax, Illinois Form ST-1, Sales and Use Tax, and E911 Surcharge Return have been filed and paid?	YES	NO	N/A
5) Does the post have documentation on file to show the State Unemployment Compensation Tax, Illinois Form UI-3/40 (Employer's Contribution and Wage Report) has been filed?	YES	NO	N/A
6) Does the post have documentation on file to show the quarterly State Payroll Tax, Illinois Form 941 (Withholding Income Tax Return) has been filed?	YES	NO	N/A

County

7) Does the post have documentation on file to show that County property taxes, Illinois Form PTAX-763 (Application and Affidavit for Veterans Organization Assessment Freeze) has been paid or exempted?	YES	NO	N/A
---	-----	----	-----

License(s) must be valid at the time of inspection, and list all expiration dates	Expiration Date:
8) Does the post have a current State liquor license displayed?	
9) Does the post have a current City or County liquor license displayed	
10) Does the post have a current County and/or City Food Handler's license displayed?	
11) Does the post have a current State Video Gaming license displayed?	
12) Does the post have a current State Bingo license displayed?	
13) Does the post have a current State Pull Tab license displayed?	

Misc	Date Filed
14) Is the corporation in Good Standing with the State of Illinois? <i>(Date annual report filed)</i>	

Ceremonial Rifles	Quantity
15) Does the post have ceremonial rifles issued by TACOM? If so, how many?	

Inspector's Comments

Post Commander _____
Print and Sign

Inspector _____
Print and Sign

The inspector shall provide a copy of each inspection to the Post Commander and Department Inspector and set forth therein any constructive criticism and recommendations. MAINTAIN IN POST FILE AS A PERMANENT RECORD.